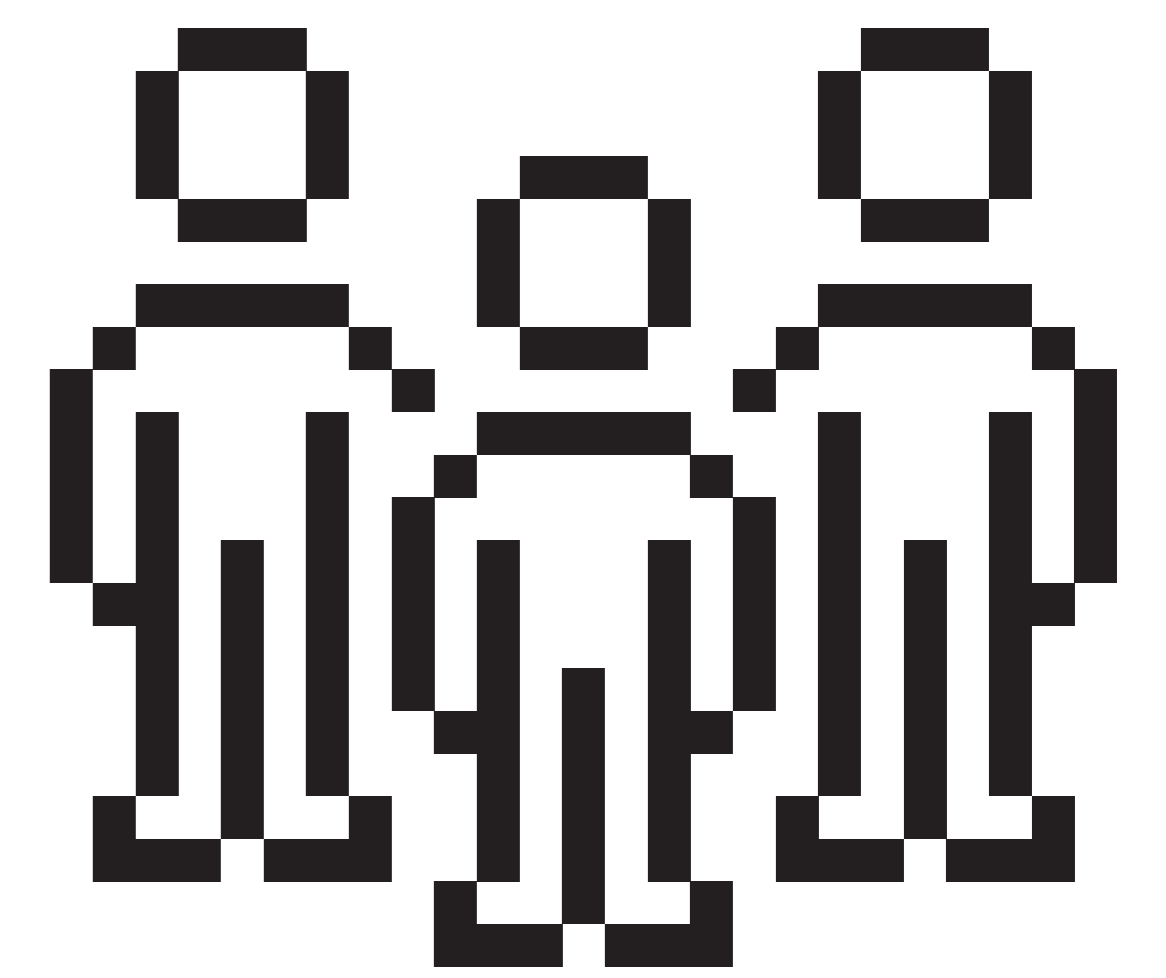


GAME ON: 6 TIPS TO LEVEL UP YOUR FLEET SOFTWARE TRAINING



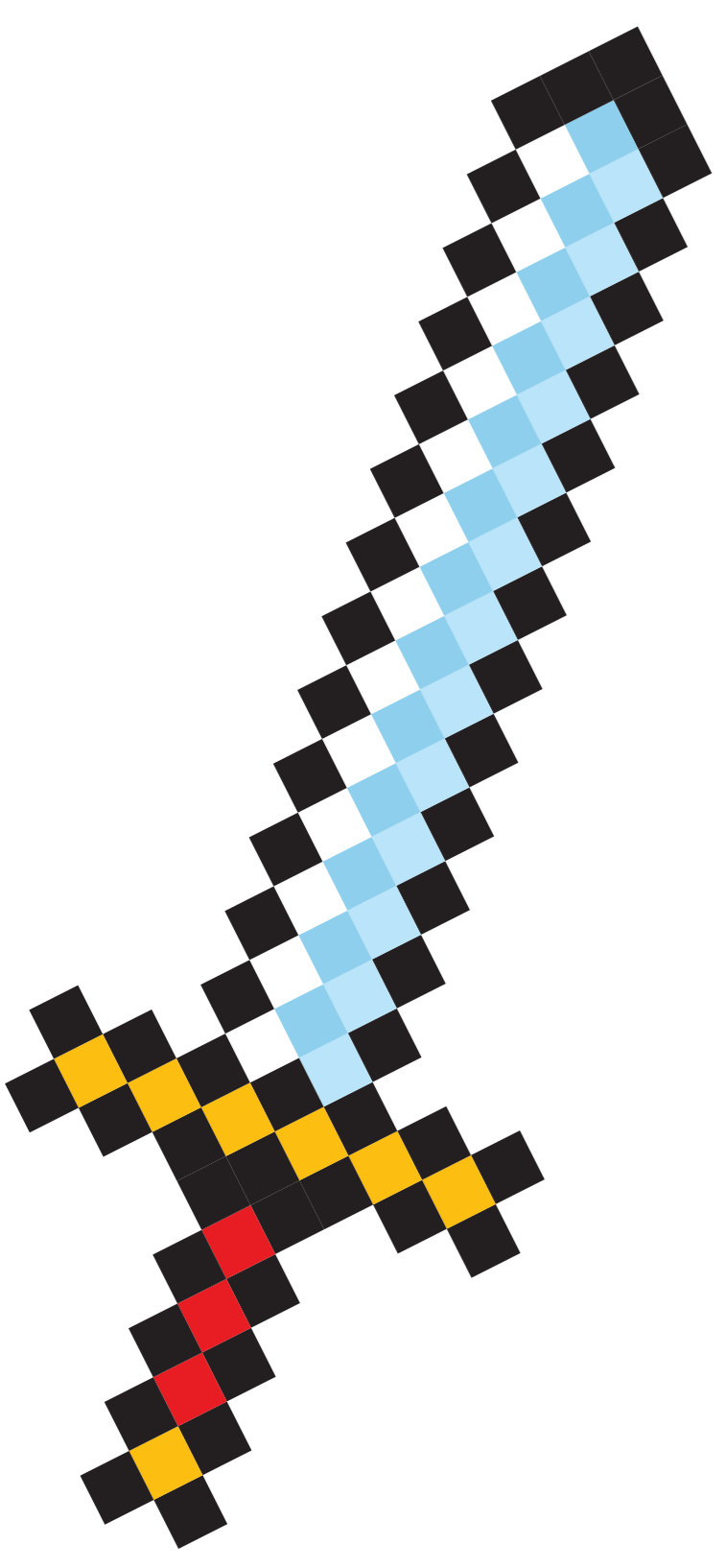
#1 CHOOSE YOUR TRAINER

Instead of training the entire organization at once, the fleet manager should identify one employee to be the fleet software champion. The role of the champion is to understand the new fleet system so he or she can assist other members of the organization.



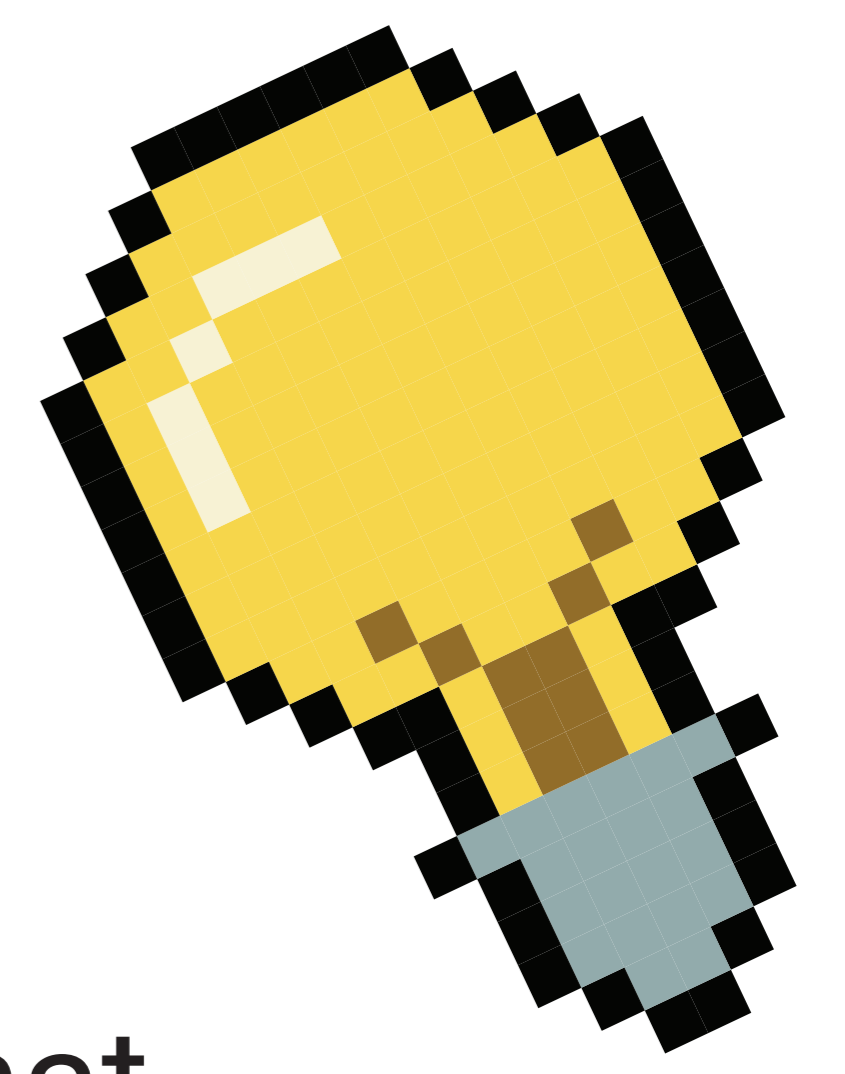
#2 SELECT YOUR TEAM(S)

The entire fleet organization cannot be successfully trained at once instead the fleet manager should split the organization into multiple groups for smaller training sessions. With smaller sessions, each employee has more opportunities to work in the software and ask questions of the trainer.



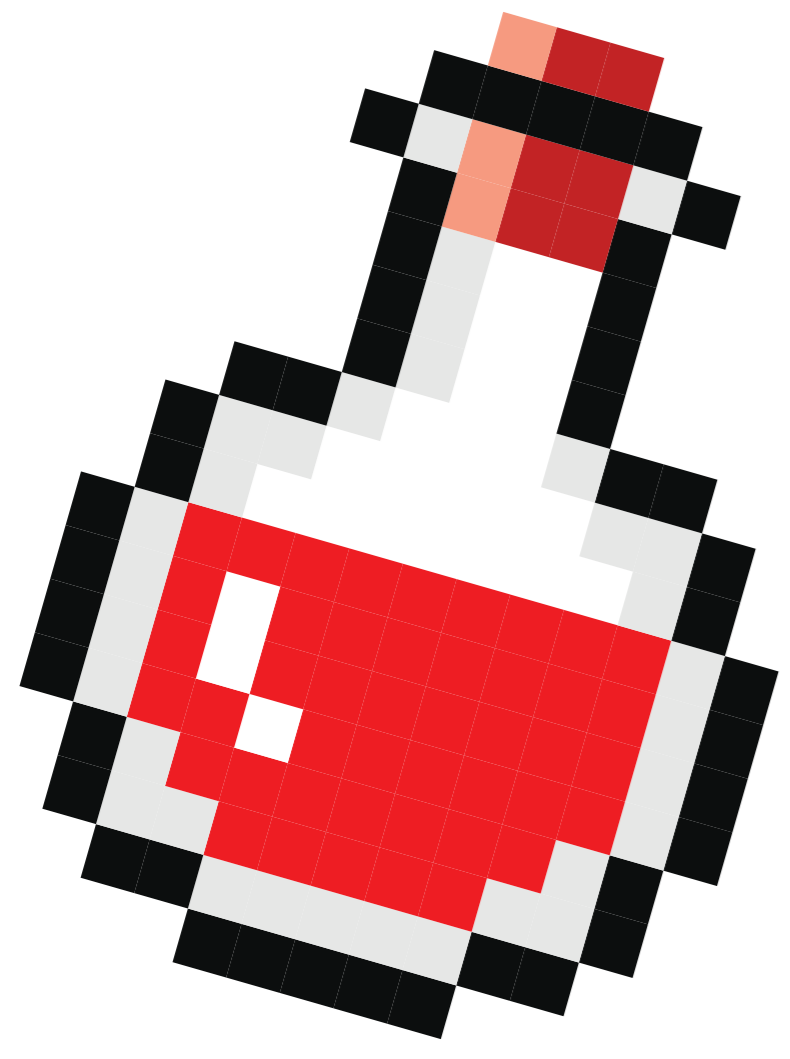
#3 ONE PERSON PER DEVICE

The fleet manager should ensure that each employee being trained in the software should use a device independently. If multiple employees are assigned to one device, one employee may end up actually working hands-on in the system while the other employees watch. This style of learning does not benefit the standard workforce.



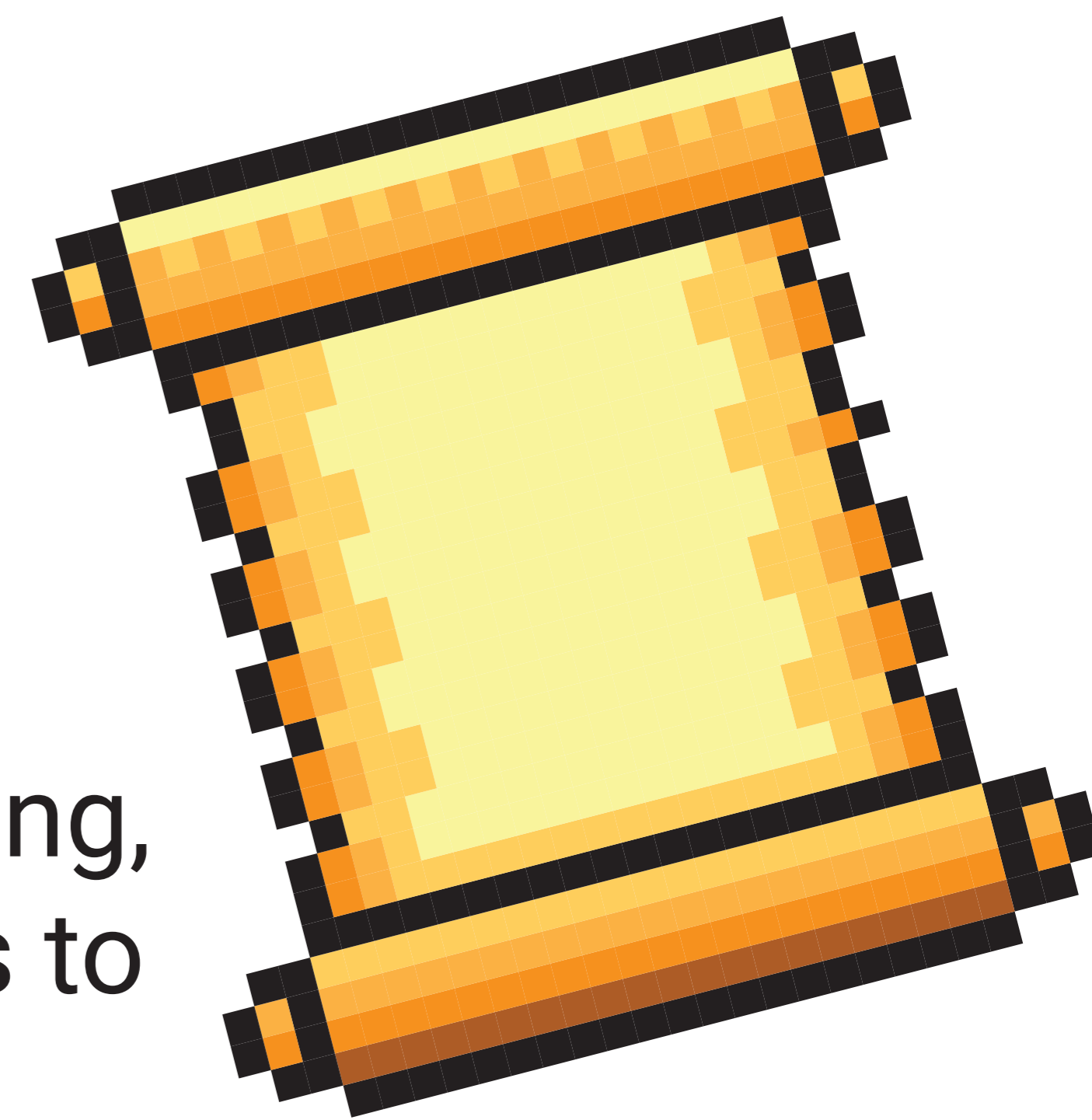
#4 KEEP IT SIMPLE

It is difficult to retain a lot of technical information in a short period of time; therefore, the fleet manager should make sure that each training session does not overwhelm his or her employees. With that being said, it is also important to make each training session as valuable as possible. Each session should include: mix of presentation, demo, hands on, study and short written exam.



#5 TAKE BREAKS

Fleet software training is a marathon, not a sprint. The fleet manager should schedule regular breaks for the employees so they can eat, hydrate and relax.



#6 CREATE A CHEAT SHEET

To reduce the number of redundant questions after the training, the fleet manager should ask for takeaway training materials to be provided with frequently asked questions, step-by-step solutions and a direct link to the fleet software vendor's customer support community.

To learn more about how you can implement EV fleet technology in your organization, check out assetworks.com/fleet.