

## Intelligent Workplace Management<sup>SM</sup>

### Managing Your Motor Pool with AiM™

Whether you need to reserve a motor pool vehicle for a few weeks or just a couple of hours, you need a simple and flexible solution to manage and document the process. The AiM Motor Pool module does just that. It manages vehicle reservations, rentals, leases and returns, and it tracks vehicle maintenance and alerts supervisors when a vehicle or asset is due for preventive maintenance. The Motor Pool module's extensive capabilities include the ability to:

- Request and rent vehicles or other assets
- Lease vehicles or other assets and create invoices generated on a user-defined frequency
- Set up rental rates by mileage, duration, flat fee or a combination of the three
- Request a specific vehicle to be rented upon approval
- Tie rental costs to a work order
- Store fuel types and fuel rates
- Add special requests such as a driver or pre-pay fuel
- Tie vehicle maintenance into existing preventive maintenance program
- Support accounting by vehicle or asset
- Run a variety of motor pool reports



The Motor Pool module allows users to set up vehicles for check-out to personnel either as a rental, a lease, or on-loan at no cost. Any costs associated with the use of a vehicle are captured and posted to accounts in the system.

The AiM Motor Pool module is a cloud-ready solution accessible from any browser virtually anywhere. It supports both "power users" and novice users with separate screens to accommodate their unique needs, including step-by-step instructions for less frequent users of the system. Because it is highly configurable, the Motor Pool module accommodates your standing business practices, making it the perfect business solution to manage your vehicle fleet.

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